

# Make your subject clear and accessible

Help students succeed in your subject by making your content clear and accessible. This benefits all students, especially those with access requirements and from culturally and linguistically diverse backgrounds.

**Make your content clear and accessible with these easy-to-follow practices:**

- 1 Structure your content** clearly using heading styles (following the order 1 to 6) and consistent formatting.
- 2 Use inbuilt styles** like bulleted lists, numbered lists and headings.
- 3 Use clear and concise language**, explain new discipline-specific terms and include instructions to students in plain English.
- 4 Add alternative text to images** by asking “what is the purpose of this image”?
- 5 Provide link text that is descriptive**, so that the link destination makes sense out of context (and include file type and size for downloads after the link).
- 6 Add captions** and/or transcripts to video and audio files.
- 7 Don't rely on colour alone** for meaning, ensure there is a text alternative.
- 8 Don't use tables for formatting**, instead use UTS Canvas templates or CSS (if you're feeling fancy).
- 9 Use the Canvas Accessibility Checker** (mindfully).