**SUBJECT NAME and SUBJECT NUMBER**

**Assessment Task X – Take Home Examination**

Insert Session and year e.g. Autumn 2020

**Instructions**

This examination is made available online at **TIME** on **DATE**.

Your completed answer file is due at **TIME** on **DATE** and must be submitted online via the xx link Assignments folder on Blackboard/Canvas.

There are **X questions**. Your answer to each question attempted should commence on a new page and be appropriately numbered.

The examination is worth **X%** of the marks available in this subject. The contribution each question makes to the total examination mark is indicated in marks or as a percentage.

This examination is an open book examination.

This examination is expected to take approximately **2 hours [3 if an exception]** of working time. You are advised to allocate your time accordingly. Your answer file may be submitted at any time before the due time. Please allow time to complete the submission process.

Please submit your file in PDF/Word etc format unless directed otherwise. Please name your file as follows:

EXAM\_subject number\_student number e.g. EXAM\_54000\_12345678

**Word Limit**

There is a word limit for each question. Footnotes/references are not included in the word count. The most important thing is to answer the question in a succinct manner. This means that your answer can consist of a word count less than the imposed word limit. A ten percent (10%) leeway on word counts is permitted.

Footnotes/references must be used for citation purposes only and not for the development of your arguments. A bibliography is not required for this assessment task.

**Important Notice – Exam Conditions and Academic Integrity**

In attempting this examination and submitting an answer file, candidates are undertaking that the work they submit is a result of their own unaided efforts and that they have not discussed the questions or possible answers with other persons during the examination period. Candidates who are found to have participated in any form of cooperation or collusion or any activity which could amount to academic misconduct in the answering of this examination will have their marks withdrawn and disciplinary action will be initiated on a complaint from the Examiner.

Exam answers must be submitted [**via Turnitin or specify which other method**]. Staff may ask that a student undertake an oral test to ensure they have completed the work on their own and to assess their knowledge of the answers they have submitted.

**Students must not post any requests for clarification on the Discussion Boards on Blackboard, Canvas or Microsoft Teams**. Any requests for clarification should be directed by email to **STAFF MEMBER NAME** on **EMAIL ADDRESS** @uts.edu.au. Where clarification is required it will be broadcast by email to all students in the exam group. **STAFF MEMBER NAME** will be available (Specify time e.g. during the first hour of the examination time)